



## National Advanced Fire & Resource Institute

Date: February 19, 2025

To: Geographic Area Training Representatives (GATRs)

Subject: S-520 ADVANCED INCIDENT MANAGEMENT: CALL FOR NOMINATIONS

IQCS Sessions: 00023 & 00024

Course Dates and Location:

S-520 Advanced Incident Management will be delivered at the National Advanced Fire & Resource Institute (NAFRI) in Tucson, AZ.

Please mark your calendar for both sets of dates listed below as the number of sessions offered is dependent upon the number of nominations received. While we understand you have a priority placement preference, we may need to place you into a different session based on the number of nominations received.

December 9 - December 14, 2025 (Travel 12/8 & 12/15) January 20 - January 25, 2026 (Travel 1/19 & 1/26) Nominations

Open: February 19 - April 25, 2025

S-520 Advanced Incident Management - Command & General Staff/AA Nomination Form

Candidates must complete the online nomination form (link above) AND then send their nomination package to their GATR. Visit the Wildland Fire Learning Portal for a list of GATRs. \*\*Note you will need to login as a guest if you do not have an active account to access this information\*\*

Target Group / Prerequisite Qualifications

Any person seeking Complex Command and General Staff qualification(s) (Incident Commander Complex, Planning Section Chief Complex, Operations Section Chief Complex, Logistics Section Chief Complex, Finance Section Chief Complex, Safety Officer Complex, Liaison Officer Complex or Public Information Officer Complex

Individuals must complete one of the following training courses: S-420, L-481, or O-305. Nominations must be submitted with a current fire qualification record and a recommendation letter from IC or C&G staff member with a brief background of the person nominated.

Individuals must have an open task book for a Complex or Type 1 command and general staff position for the position they will be filling at the course.

Agency Administrator Students:

As part of their ongoing training and certification, AA will interact with S-50 student and will provide the AA perspective.

- The AA will gain a greater understanding of the challenges, interpersonal interactions and role of the AA when partnering with the C&G of an IMT.
- AA will gain knowledge and have practiced, in a simulated environment, the development of incident objectives, incident strategy, the application of policy, relationships, processes, and decision making on a complex incident.



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GATRs are asked to review and prioritize the nominees and submit their prioritized recommendations to NAFRI by **May 30, 2025**. The attached form will be used to submit prioritized list of candidates back to NAFRI.

Official Selection and Alternate notifications will be made via email by **June 13, 2025**.  
On behalf of NAFRI and the S-520 Course Steering Committee, thank you in advance for your assistance.

For additional information, please contact:

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*Stew Richter*

Respectfully,  
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